THE VIMARSH GUIDE

-For Us All-

STRUCTURE of the SESSION

The discussion will be of <u>approximately</u> **3 hours (180 minutes)** and will be held in two phases. There will about 10 participants in the session.

> *Phase 1 (60 mins)-Opening*
>
> *Break (10mins)*
>
> *Phase 2 (110 mins)-Discussion, Debate and Finalization of PoA*

<u>*NOTE*</u> *- Flexibility of time to be surely considered if the circumstances demand.*

<u>PRE-REQUISITE</u>: All participants are required to draft a **Plan of Action**, that is, a set of Recommendations with a view to provide feasible solutions to a problem under the purview of the agenda. This shall be prepared prior to the commencement of the session and shall be well researched. Keep it short and accurate. You may as well add points to your draft as the discussion proceeds.

The Plan of Action file should:-

o Be in bullet points.

o Include possible solutions only.

o Not include problems or obligations.

o Be in .doc/.docx/.txt format.

Phase 1 (60 minutes)

- In this phase, each participant will get to put forward their opinion regarding the topic, their approach to the problem and their ideology.

- The participants will get about **five minutes each** to speak.

- This phase will NOT have counter questions or arguments. <u>The participants must windup their speech with a new question or raise an issue.</u>

- Each participant will speak one after another, on the basis of order of registration. Make sure to be time efficient

A break of 10 minutes will be given between Phase 1 and Phase 2.

Phase 2 (110 minutes)

- This phase shall comprise of discussion and debate about the questions/issues which were raised in the first phase. The participants may answer with possible solutions, question a given solution's validity, or present and counter arguments.

- The participants who want to speak shall send their names in the chatbox. They will only begin to speak when the moderators call out their names. Priority will be given to the person against whom the question is targeted and thereafter on the basis of order of names in the chat-box.

- *After **60 minutes** into Phase 2*, the participants will be asked to send the draft of their Plan of Action to the organizers for compilation into one single document.

- All the participants will then be required to deliberate and discuss upon the improvement of the pointers of the complete draft of the PoA. An objective of this phase is to cooperatively draft the final PoA and make it complete with a list of solutions. This is the ultimate product of the whole session.

NOTE: The session will be recorded and made available on public platforms in form of videos as well as reports. All participants will be given due recognition.

Grounds for awarding Merit

On the basis of the following method, the top two contestants will be awarded with Certificate of Excellence.

All the other participants will get Certificate of Participation.

Peer Voting System: After the completion of the session, all the participants will be required to fill up a Google form, while they still stay in the meeting.

- Therein, they will have to name a participant (not self) on three different grounds, namely: **Practicality in Approach, Presentation skills, and Q/A skills.**
- Same name cannot be given under more than one category. Failure to comply with this will result in the response being discarded.
- *The result shall be declared in the session immediately after the voting is completed.*

*The number of contestants to receive an Excellence certificate will depend on the number of participants taking part.

<u>Peer review</u>: After the completion of the session, the participants may review the performance of others in the created WhatsApp group. This will be a great opportunity to get feedback and healthy criticism. Peer review is quintessential for a person's growth.

Other Perks

- The POA/Recommendations draft will be published on our website with due credits to all the participants.

- Individuals will get recognition in all the media published online. A report of the whole event will go on our website and social media handles.

- The recordings of the session will be made public and due credit will be given to all participants.

An Orientation Session will be organised on the day before the Event, wherein you will be guided about the discussion process and all your doubts will be entertained. This session will be MANDATORY to attend.

GUIDELINES

General Guidelines

- Take notes during the session. It will help you cross-question and will facilitate improvement of your PoA.

- Keep the sources of your research well prepared. A participant might ask you to produce them.

- Facts and opinions are two different things, be careful in this regard. Opinions are disputable; facts are not, unless the source is flawed.

- Be patient. Let others complete their word before you speak. One gets to speak only if he lets others to do so. This discussion is run by you, the participants.

- The allotted time durations are flexible. Time can be extended if the circumstances demand so.

- Quotes, poems, anecdotes, analogies are highly appreciable. Be creative with your arguments and language.

- Be as unique as possible. It will increase the diversity of the discussion and flood it with quality knowledge.

Code of Conduct

- Abusive language and personal attacks will not be tolerated.

- Avoid using extreme language which may hurt any sentiments. We are not suggesting you to not raise a controversial issue, rather use decent language.

- Objectionable behaviour, when reported, during or after the session, will attract strict actions.

- No particular dress code. Just be decent.

- Keep your video on while speaking.

- In case a participant creates any nuisance, first a warning will be given, next a suspension. In the extreme case, the participation will be terminated immediately.

"Wise men speak because they have something to say; fools because they have to say something."

– Plato.

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